

**Lake Ozark Fire Protection District**  
**November 7, 2024**  
**Public Meeting Minutes**

The Lake Ozark Fire Protection District met in a special session on Thursday, November 7, 2024. The meeting was called to order at 10:00a.m. by Director Kempf.

Present: Chairman, Charlie Kempf (via conference call)  
Director/Treasurer/ Paul Faulconer  
Director Mike Bayless  
Attorney/Michael Schmid  
Board Secretary/Michelle Kauten  
Interim Deputy Chief-Operations/Ryan Vaughn  
FF Ronnie Lowry

Public Attendees: None

Motion to close this meeting and move into Executive Session as allowed by State Statute was made by Director Faulconer and seconded by Director Bayless at 10:01a.m. **Roll call vote: Kempf – aye; Faulconer – aye; Bayless – aye.**

**Reconvene at 2:04p.m.**

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

To ensure administrative personnel can timely respond to incidents in the District and allow for greater housing options, a motion was made to adjust the residency requirement for administrative personnel to a one hour (driving time) radius from Station 1 by Director Faulconer, seconded by Director Bayless, motion passed and carried.

**ADJOURN:** With no further business to come before the Board, a motion was made by Director Faulconer and seconded by Director Bayless to adjourn. Meeting adjourned at 2:05p.m. **Roll call vote: Kempf – absent; Faulconer – aye; Bayless – aye.**

Minutes approved on:

12-18-24

  
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Charlie Kempf, Board President

  
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Michelle Kauten, Board Secretary



**Lake Ozark Fire District**  
**Public Meeting Minutes**  
Date 11/21/2024

The Lake Ozark Fire Protection District met in regular session on Thursday November 21, 2024. The meeting was called to order at 3:31PM by Director Kempf and the pledge of allegiance was said.

Present:           Chairman, Charlie Kempf  
                  Director/Treasurer/ Paul Faulconer  
                  Director Mike Bayless  
                  Interim Deputy Chief-Operations/Ryan Vaughn  
                  Deputy Chief-EMS/ Matt Hegel  
                  Building Inspector/ Charles Misenheimer  
                  Attorney/Michael Schmid  
                  Secretary/Michelle Kauten  
                  Finance Control Officer/Amy Heier  
                  BC Hutzler  
                  Captain Caleb Freese  
                  FF Phillips  
                  FF Brickey  
                  FF Bresnahan  
                  FF Morris  
                  FF Merrill  
                  FF Lowry

Public Attendees: Rachel Roberts

**PUBLIC COMMENT:**

- Rachel Roberts presented the Board with the following questions:
  - 1) With the departure of the fire chief who is the appointed interim chief and person responsible for making day-to-day decisions? Director Kempf responded that we have an interim DC of Operations, and we are currently accepting applications for a new fire chief. Our new DC of Prof. Development, Jerome Blomberg, will begin employment with the District on January 6<sup>th</sup>. Both DC Hegel and Interim DC Vaughn are covering the duties of the fire chief.
  - 2) What process has been put in place for hiring the new fire chief and what is the outlook on a start date for that person? Director Kempf said those decisions will be made by the hiring committee which is made up of the Board, admin personnel and union representatives.
  - 3) What is the status of the prior requirement for admin personnel to live within 30 miles of the District? Director Kempf stated the Board has changed the residency requirement for administrative personnel to a one-hour (driving time) radius from Station 1.
  - 4) Roberts asked if the District's budget is available to the public? Director Kempf said she could receive a copy by submitting a Sunshine Request.
  - 5) Who is responsible for the planning for 2025 and beyond and would you accept input from the public? Director Kempf stated this is being worked on within the Planning and Budget committee. We have not previously taken input from the public but could consider doing so.

6) Roberts expressed her concern with having attorney participating in every meeting and the cost involved and asked if this is a normal industry standard? Director Kempf replied that he has been on the board for 20 years and an attorney has been present at every meeting over the years.

7) Roberts asked for a better understanding of the District's board governance and how they ensure continuity during transitions to new board members? Director Kempf informed her that they are 6 year terms and his term will be the next one ending in 2025. Elections are staggered every 2 years, therefore, it is never a full brand new board and we all help get each other up to speed. We have president, treasurer and secretary.

**MINUTES October 4 and 23, 2024:** A motion to approve the minutes from the meetings held on October 4 and 23, 2024, was made by Director Bayless and seconded by Director Faulconer, motion passed and carried.

**FINANCE CONTROL OFFICER REPORT:**

- Financial Reports Attached October 2024
- The first Sales Tax Deposit was received on November 7<sup>th</sup>.
- Received work comp audit results – we will be getting a premium refund but not aware of the amount yet.
- Station 1 dishwasher upstairs not working – so will be buying a new one during black Friday sales.

**BILLING:** A motion to approve the billing was made by Director Bayless and seconded by Director Faulconer, motion passed and carried.

**INTERIM DEPUTY CHIEF-OPERATIONS REPORT:**

- **Lexipol Update:** We will wait until the new Deputy Chief – Prof. Development joins the District to start this process back up.
- **Apparatus Placement:** In the last Planning meeting, it was decided that many of the line personnel would like to move back into the Precision engine due to several factors. I am requesting the board's approval to make this change. Director Faulconer requested a comparison report on repairs of both engines be submitted to the Board before a decision is made.
- **AFG Grant:** In the process of putting together a grant for new exhaust systems for each of the three fire stations. This will be a 10% match.
- **New Hire Posting:** This has been posted and we are getting positive feedback so far.
- **Fire Chief Posting:** This has been posted.
- **Sick/Vacation Time Buy Back:** This will be open from Dec. 1 to Dec. 15.
- Ladder 22 is out of service since it couldn't pass pump testing. The Board reviewed the bids from Banner at \$2,865.99 and Cashion at \$8,227.54 to make the repairs for valve replacement. **A motion was made to hire Banner to replace the valves by Director Kempf, seconded by Director Bayless, motion passed and carried.**
- Issues with the fuel truck – looking at alternative fuel supply methods.
- Next Board meeting will be December 18<sup>th</sup> @ 3:30pm

**DEPUTY CHIEF-EMS REPORT:**

- We have posted the hiring notices for Fire Chief and Firefighter EMT/ Firefighter Paramedic.
- I received confirmation that our request for ARPA EMS Grant funds was approved. We have been approved for: Video Laryngoscopes, Powered Stair Chairs with Grooved Tracks, 5 sets of CPR Training Manikins, and 1 ALS Simulation Training Manikin.
  - Quotes were received for the CPR Manikins from Laerdal at \$4,178.00 and Bound Tree at \$3,411.15.
  - Sealed bids were requested and received for the other items. Verathon is the Sole Source provider for the GlideScope Go 2 Video Laryngoscopes with a bid of \$15,550.00.
  - Stryker is the Sole Source provider for the Xpedition Stair Chair (the only ones that currently have available grooved tracks) with bid of \$48,044.16.
  - Received bids for the ALS Simulation Training Manikin from both Bound Tree at \$21,999.99 and Laerdal at \$30,228.07. **A motion to accept the bids from Verathon for the Laryngoscopes, Stryker for the Stair Chair, and award Bound Tree for the ALS Simulation Training Manikin and CPR manikins was made by Director Kempf, seconded by Director Faulconer, motion passed and carried.**
- Continued reviewing and working to update medical protocols.
- Along with 1 of our members, I staffed a special event that had a mandatory requirement for an ALS ambulance to be present. This allowed the event to proceed at that business and brought some income to LOFPD.
- Completed CEU eligible training over Cold Weather Emergencies/ Frostbite with our members on duty. This provided a review of hypothermia viewed by organ systems and cells, then expanded to the accumulated changes of the body as a whole.
- With the help of on duty members, I taught an initial CPR, AED, and First Aid class to employees of a local business. While they were here, I was able to give them instructions on operation for a newly purchased AED that will be present in their business. I also taught a refresher CPR class to a local dental office.
- I completed the EMS Capital Replacement plan for currently staffed units and stocked equipment through the year 2050. It is still being worked through the planning committee. Following this plan would allow predictable replacement and cycling of all items of significant expense within manufacturer supported intervals, minimized wait times for ambulance builds, and the ability to stock additional higher priced items on units as needed in times of significant resource requirements for the district.
- Still conducting field trial for the "Binder Lift" reusable patient lifting systems. I have used these in the past with success in safely lifting and moving patients. They are currently on M-22 for the trial.
- Continued working with BC Hutzler on ambulance maintenance items. I have also performed some minor repairs on the current 200 Dodge Truck to prepare for a third Admin member.
- Attended the Kiwanis Lunch with Jake Spencer, at which they were kind enough to donate \$500 to purchase car seats to be installed by LOFPD. We are very grateful for their donation.
- Assisted IDC Vaughn with the AFG Grant Application, allowing him to finish well before the deadline. During this, I was also able to show him how to access a lot of system data from our fire reporting system.
- I began working on the data collection for our next GEMT submission.
- Worked through multiple minor IT issues.

#### **FIRE CODE OFFICIAL REPORT:**

- **Station 1 Re-construction:** The contractor has begun reconstruction of the mezzanine addition. The exterior walls where the sheetrock and insulation were removed and mold abated have been re-insulated with closed cell foam. The contractor is waiting on the HVAC technicians to install

new insulated ductwork in the ceiling of the addition before it can have closed cell foam insulation installed. The downstairs women's restroom is scheduled to be finished this week.

- **Station 1 Roof Repair:** Midwest Roofing is in the process of ordering materials to be delivered to Station 1. Once all the necessary materials have arrived, they will be able to commence with the roof replacement depending on the weather conditions.
- **Highland Shores Condos & POA Aquatic Center:** B shift was given a tour of the newly completed and occupied Highland Shores Condo building and POA Aquatic Center. This was done to familiarize the crew with the layout of each building, the location of fire protection equipment and systems, the location of any hazardous materials, and emergency electrical disconnecting means.
- **New Code Cycle:** After the last lake area codes officials meeting, we are looking at the possibility to start enforcing it in July 2025.

**Commercial Construction Updates:**

- Dollar General. Dollar General has been completed and issued a Certificate of Occupancy.
- Midwest Boat Brokerage. All structural framing is complete, and the contractor is installing insulation and siding this week.
- Toy Boxes. The clubhouse continues to progress. The contractor laid the first layer of asphalt in front of building 1 and the main entrance. All units in building 1 have been drywalled with 75% of them in the finishing stages. The contractor will be applying for permits for building 2 in the near future.
- Dock Permits to Date: 246
- Building Permits to Date: 104
- Fireworks Permits to Date: 20

**BOARD MEMBER REPORT:**

- None

**UNION REPRESENTATIVE:**

- Shop with a Fireman is coming up on December 20<sup>th</sup>.

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- Schmid presented an Amendment for the Station 1 reconstruction project.

**MISCELLANEOUS HEARINGS:**

- None

**The motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Kempf and seconded by Director Bayless at 4:23PM. Roll call vote: Kempf - aye; Faulconer- aye; Bayless - aye.**

**Reconvene at 6:34p.m.**

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

A motion to approve the agreement with Miller County E911 for LOFPD's 2025 dispatch services was made by Director Kempf, seconded by Faulconer, motion passed and carried.

**ADJOURN:** With no further business to come before the Board, a motion was made by Director Kempf and seconded by Director Faulconer to adjourn. The meeting adjourned at 6:35p.m. **Roll call vote:**  
**Kempf -aye; Faulconer-aye; Bayless-aye.**

Minutes approved on:

12-18-24



Charlie Kempf, Board President



Michelle Kauten, Board Secretary





**Lake Ozark Fire Protection District  
November 26, 2024  
Public Meeting Minutes**

The Lake Ozark Fire Protection District met in a special session on Tuesday, November 26, 2024. The meeting was called to order at 3:13p.m. by Director Kempf.

Present: Chairman, Charlie Kempf (via FaceTime)  
Director/Treasurer/ Paul Faulconer (via Teams)  
Director Mike Bayless (via Teams)  
Attorney/Michael Schmid (via Teams)  
Board Secretary/Michelle Kauten  
Interim Deputy Chief-Operations/Ryan Vaughn  
Deputy Chief EMS/ Matt Hegel  
FF Pharr (via Teams)  
FF D. Martin  
FF Allison  
FF Spencer

Public Attendees: None


**Apparatus Reassignment**

- A motion to approve switching back to the Precision engine as first out Engine 21 was made by Director Kempf, seconded by Director Bayless. **Roll call vote: Kempf – aye; Bayless– aye; Faulconer – aye.**

**ADJOURN:** With no further business to come before the Board, a motion was made by Director Faulconer and seconded by Director Bayless to adjourn. Meeting adjourned at 3:16p.m.  
**Roll call vote: Kempf – aye; Faulconer – aye; Bayless – aye.**

Minutes approved on:

12-18-24

  
Charlie Kempf, Board President

  
Michelle Kauten, Board Secretary

