

**Lake Ozark Fire District
Public Meeting Minutes
Date 01/08/2025**

The Lake Ozark Fire Protection District met in a work session on Wednesday January 8, 2025, at 1767 Bagnell Dam Blvd, Lake Ozark. The meeting was called to order at 2:18pm by Director Kempf and roll call was taken. **Roll call vote: Kempf -aye; Faulconer-aye; Bayless-absent.**

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer – via Teams
 Director Mike Bayless- absent
 Interim Deputy Chief-Operations/Ryan Vaughn
 Deputy Chief-EMS/ Matt Hegel
 Building Inspector/ Charles Misenheimer
 Secretary/Michelle Kauten
 BC Hutzler
 Captain Freese
 Captain Stewart
 Captain Lowry via Teams

Public: None

Fire Chief Interview Panels/Review

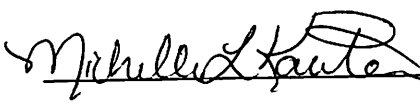
- The Hiring team met and reviewed the applications received for the fire chief position. The first round of interviews will be held January 28th and 29th, 2025.

ADJOURN: With no further business to come before the Board, a motion was made by Director Kempf and seconded by Director Faulconer to adjourn. Meeting adjourned at 3:43PM. **Roll call vote: Kempf -aye; Faulconer-aye; Bayless-absent.**

1-30-2025
Minutes approved on:



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

Lake Ozark Fire Protection District
January 9, 2025
Public Meeting Minutes

The Lake Ozark Fire Protection District met in a special session on Thursday, January 9, 2025. The meeting was called to order at 11:36a.m. by Director Kempf.

Present: Chairman, Charlie Kempf via Teams
Director/Treasurer/ Paul Faulconer via Teams
Director Mike Bayless via Teams
Attorney/Michael Schmid via Teams
Board Secretary/Michelle Kauten

Public Attendees: None

Motion to close this meeting and move into Executive Session as allowed by State Statute was made by Director Kempf and seconded by Director Bayless at 11:36a.m. **Roll call vote: Kempf – aye; Faulconer – aye; Bayless– aye.**

Reconvene at 12:59 p.m.

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

A motion to re-open the application process for Firefighter EMT and Firefighter Paramedic was made by Director Faulconer, seconded by Director Kempf, motion passed and carried.

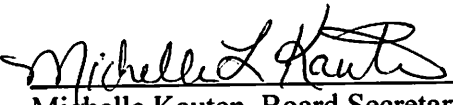
ADJOURN: With no further business to come before the Board, a motion was made by Director Bayless and seconded by Director Kempf to adjourn. Meeting adjourned at 1:01p.m.
Roll call vote: Kempf – aye; Faulconer – aye; Bayless – aye.

Minutes approved on:

1-30-2025



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

Lake Ozark Fire Protection District
January 16, 2025
Public Meeting Minutes

The Lake Ozark Fire Protection District met in a special session on Thursday, January 16, 2025. The meeting was called to order at 11:30 a.m. by Director Kempf.

Present: Chairman, Charlie Kempf via Teams
 Director/Treasurer/ Paul Faulconer via Teams
 Director Mike Bayless via Teams
 Attorney/Michael Schmid via Teams
 Board Secretary/Michelle Kauten

Public Attendees: None

Motion to close this meeting and move into Executive Session as allowed by State Statute was made by Director Kempf and seconded by Director Bayless at 11:30 a.m. **Roll call vote: Kempf – aye; Faulconer – aye; Bayless– aye.**

Reconvene at 12:37 p.m.

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

ADJOURN: With no further business to come before the Board, a motion was made by Director Faulconer and seconded by Director Bayless to adjourn. Meeting adjourned at 12:38 p.m. **Roll call vote: Kempf – aye; Faulconer – aye; Bayless – aye.**

Minutes approved on:

1-30-2025



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

Lake Ozark Fire District
Public Meeting Minutes
Date 01/28/2025

The Lake Ozark Fire Protection District met in a work session on Tuesday January 28, 2025, at 1767 Bagnell Dam Blvd, Lake Ozark. The meeting was called to order at 7:55AM by Director Bayless and roll call was taken. Roll call vote: Kempf -absent; Bayless-aye; Faulconer-aye.

Present: Director/Treasurer/ Paul Faulconer via Teams
 Director Mike Bayless
 Deputy Chief – EMS Matt Hegel
 Interim Deputy Chief-Operations Ryan Vaughn
 BC Hutzler
 Captain Lowry
 Captain Stewart
 Captain Freese

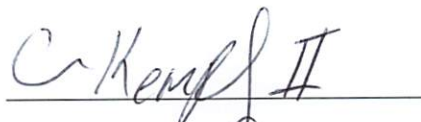
Fire Chief Interviews

- The Hiring Team met and interviewed 4 individuals for the open fire chief position with a break from approximately 11AM – 12:45PM. They came back and interviewed 4 more individuals.

ADJOURN: With no further business to come before the Board, a motion was made by Director Bayless and seconded by Director Faulconer to adjourn. Meeting adjourned at 5:00PM. **Roll call vote: Kempf -absent; Bayless-aye; Faulconer-aye.**

2-20-25

Minutes approved on:



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

**Lake Ozark Fire District
Public Meeting Minutes
Date 01/29/2025**

The Lake Ozark Fire Protection District met in a work session on Wednesday January 29, 2025, at 1767 Bagnell Dam Blvd, Lake Ozark. The meeting was called to order at 7:55AM by Director Bayless and roll call was taken. **Roll call vote: Kempf -absent; Bayless-aye; Faulconer-aye.**

Present: Director/Treasurer/ Paul Faulconer via Teams
 Director Mike Bayless
 Deputy Chief – EMS Matt Hegel
 Interim Deputy Chief-Operations Ryan Vaughn
 BC Hutzler
 Captain Lowry
 Captain Stewart
 Captain Freese

Fire Chief Interviews

- The Hiring Team met and interviewed 4 individuals for the open fire chief position with a break from approximately 11AM – 12:45PM. They came back and interviewed 4 more individuals.

ADJOURN: With no further business to come before the Board, a motion was made by Director Faulconer and seconded by Director Bayless to adjourn. Meeting adjourned at 4:30PM. **Roll call vote: Kempf -absent; Bayless-aye; Faulconer-aye.**

2-20-25

Minutes approved on:



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

**Lake Ozark Fire District
Public Meeting Minutes
Date 01/30/2025**

The Lake Ozark Fire Protection District met in regular session on Thursday January 30, 2025. The meeting was called to order at 3:33PM by Director Kempf and the pledge of allegiance was said.

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer – via Teams
 Director Mike Bayless
 Interim Deputy Chief-Operations/Ryan Vaughn
 Deputy Chief-EMS/ Matt Hegel
 Deputy Chief-Prof. Development/Jerry Blomberg
 Building Inspector/ Charles Misenheimer
 Attorney/Michael Schmid
 Secretary/Michelle Kauten
 Finance Control Officer/Amy Heier
 BC Pharr
 BC Creamer
 Captain Stewart
 FF Kiser
 FF Quick
 FF Allison
 FF D. Martin
 FF Lopez

Public Attendees: Rachel Roberts, Darren Brown

PUBLIC COMMENT:

- Rachel Roberts expressed her gratitude and appreciation on the “Shop with a Firefighter” program that took place in December and what a great event it was. She also requested an update on the fire chief recruitment process. Deputy Chief Hegel informed her that the District received 25 applications with all candidates looking very strong. Hegel reported that we will be making notifications next week to those moving forward in the process and those that are not. The hiring committee consists of the 3 Board members, Deputy Chief-EMS, Interim Deputy Chief-Operations, 1 battalion chief rank member, 1 captain rank member, 1 Codes Division member, and 2 members from the Shop. Roberts is looking for a better understanding of the 2025 budget as well.
- Darren Brown with AirMedCare Network spoke to the Board about their program and benefits on air ambulance transports. The Board informed Mr. Brown that our benefits committee will be happy to take a deeper look into his program.
- Michelle spoke on behalf of Retired Captain Chris Moore as he is asking the Board to consider adding him to the fire chief hiring panel for the remainder of the process as he has a wealth of knowledge and experience to share. His request will be taken to the committee for consideration.

MINUTES December 11, 18, and 31, 2024 and January 8, 9, and 16, 2025: A motion to approve the minutes from the meetings held on December 11, 18, and 31, 2024 and January 8, 9, and 16, 2025, was made by Director Bayless and seconded by Director Kempf, motion passed and carried.

FINANCE CONTROL OFFICER REPORT:

- Financial Reports Attached for December 2024
- I've replaced the Transaction Detail reports with the General Ledger – Balance Sheet Report. It contains all the same information and includes account balances which I feel gives a cleaner listing of account activity. I've included some additional reports with the financials for year end: Reserves Spreadsheet for all of 2024. Receipts & Disbursements – YTD is expanded for detail. 2024 Year End Collection Summary

2024 End of Year Review

- From Camden County, we collected 118.8% of the budgeted tax revenue. 92.9% of that was 2023 Budgeted Collections, 2.9% were Prior Years Collections, and 23% were 2024 Collections. We collected 86.6% of the Projected 2023 Taxes provided by the Collectors Office.
- From Miller County, we collected 125.7% of the budgeted tax revenue. 104.1% was 2023 Budgeted Collections, 4.1% was Prior Years Collections, and 17.6% was 2024 Collections. We collected 93.7% of the Projected 2023 Taxes provided by the Collectors Office.
- Overall, our combined collection rate was 96.7% of the budgeted tax revenue or 87.1% of the expected collection in our August 2023 Tax Levy Hearing.
- We ended the year with a net income of \$1,594,799.92. Of that, the district received \$1,231,673.60 of 2024 Tax Collections in December 2024. Those funds are 2025 budgeted income.
- When I exclude the 2024 Tax Collections, and after moving the ARPA Grant Funds, the Stretcher Purchase and Capital Plan funds (all obligated funds waiting for invoices), the functional net income is \$118,500.81. The budget committee has collectively decided these funds will be moved into reserve accounts for Staff Vehicles and Apparatus Equipment.

BILLING: A motion to approve the billing was made by Director Bayless and seconded by Director Kempf, motion passed and carried.

INTERIM DEPUTY CHIEF-OPERATIONS REPORT:

- Lexipol: (Discussion) – Carry over from last month - Need to know what direction the board would like to go in terms of them reviewing policies that have been agreed upon in the planning committee and labor management, or if the board would like to assign policies that they agree on for us to bring to the planning committee and labor management.
- New Hire - Ended up with one new hire, the other rescinded his acceptance. The one-week academy went well and provided enough time to get the basics of how we do things in our district.
- Fire Chief Posting - 25 applications received, 8 were selected for the first round of interviews which took place on January 28th and 29th.
- Firefighter Job Posting - The posting has been posted on different platforms, Deputy Chief Hegel has taken the lead on this.
- Fuel Tanks RFP - Bid period closed on January 22nd, we received two bids. Director Kempf opened a bid from Wallis Lubricant in the amount of \$12,025 but they need to outsource the concrete pad 8x16 6" thick -and electrical.

And a bid from Neumayer Equipment Company for \$37,455.00 which covers everything. The bids and numbers to go to the planning committee for review and discussion.

- Firefighter/Medic Steve Smith - I received Steve Smith's letter to rescind his retirement intent slated for June of this year.
- Ride along Request - One of our members is asking if his stepson can ride along with him while he is on duty. The kid is 16 years old and would be riding out on an ambulance out of station 3. He is interested in making this his career and wants to see what the experience would be like. I am submitting his letter of request. The Board agrees he can do a ride along between hours of 7AM and 10PM.
- Employee Statement and Disciplinary Form - Both have been agreed upon in labor management.
- Staff Vehicles - To be discussed again next month when we have all the numbers in.
- Cascade System Bottles - We have 6-6000 psi cascade bottles in storage that we are not using. The Fire Chief of St. Elizabeth Fire has reached out and expressed interest in them. **A motion was made to donate the 6 – 6000 psi cascade bottles in storage to St. Elizabeth Fire by Director Kempf, seconded by Director Bayless, motion passed and carried.**
- Next meeting set for February 20th @ 3:30PM
- Year End Report - I am working on this and should have something built by the February meeting.

DEPUTY CHIEF-EMS REPORT:

- We have opened the hiring process for Firefighter EMT and Firefighter Paramedic.
- I was contacted by a resident of our district with information about a program called "File Of Life". They are a Not For Profit that provides easy, uniform documents for patients to fill out and maintain medical records at their house to be viewed by EMS in the event of a call. This is something I will be researching further. I plan to talk to multiple primary care physicians in the area to see if they have interest in recommending this, or something similar, to their patients to assist patient care.
- I would like to welcome DC Blomberg to the team. I have been able to work with him to build a new training request form and streamline the process.
- End of year EMS billing, call work, and narcotics tracking were completed. Met with Dr. Shen and completed our annual narcotics inventory and his call review for LOFPD patients.
- Stair Chairs have arrived from Grant Purchase. So far they seem like a great upgrade from our previous models. As soon as the sales representative can do an in-service training they will be in service. I received word from her that the grooved tracks will be shipping sooner than expected. Members have tested one of the chairs on stairs at station 1 and have given overall positive feedback.
- I conducted Handtevy Provider training (pediatric patient management) with 2 shifts with the third to be concluded next week. This class has not been formally taught in several years and was a good refresher for all.
- One of our LifePak 15 cardiac monitors was repaired due to a malfunction of the Capnography unit. During the repair process, annual preventative maintenance was scheduled for our other frontline EMS equipment.
- I have worked diligently with the board and other members on the Fire Chief hiring committee. I would like to thank everyone for their previous and continued work on this.
- I conducted a CPR skills test for a member of the community needing to renew a CPR card. This was the first class using the new CPR manikins. She felt the instant feedback was helpful in learning to provide better chest compressions to better help someone if needed.

- I have continued with the Patient Safety webinar. It is still providing good insight into metrics and safeguards to ensure we are providing the safest environment possible to our patients and members.
- Annual MO Bureau of Narcotics and Dangerous Drugs license renewal process has started. Still awaiting word if they will be doing an on site inspection for this process.
- Worked with several members for renewal of state and national EMS licenses, many more members to come before the end of March.
- The national saline shortage is still slowly improving. We are still severely limited on 500mL bags, but 1000mL is back in regular stock. With this shortage, the price per unit on most of these has almost doubled.
- With many other members and a huge amount of effort from Amy, we worked to ensure the budget for 2024 and 2025 were finalized correctly and have improved our categorization of expenses on the EMS side.
- Worked through multiple minor IT issues.

DEPUTY CHIEF-PROFESSIONAL DEVELOPMENT REPORT:

- Reviewed and updated the Division of Fire Safety Acadis records to reflect the current roster
- Participated in the new hire academy with Firefighter Lopez (as schedule allowed)
- Current tasks:
- Reviewing training records in ESO from last year
- Reviewing the Fire Engineering Training platform for use in the deliver, tracking and reporting of fire training records
- Reviewing current policies and standard operating procedures
- Developing the annual training calendar for review at February planning meeting
- Building our social media presence to support our current recruiting efforts.
- Worked with Operations on the Lexipol project.
- Upcoming tasks-
- Cleanup and assessment of Station 4 and the drill tower (weather dependent).
- January Training:
- Ice Rescue, with thanks to the Osage National Golf Resort for the use of their lake.
- New Hire Academy, Lopez.
- Shift training
- Upcoming training:
- Deputy Chief Vaughn/Blomberg attending "No Exceptions Leadership" at the Sunrise Beach FPD, Jan 31
- Deputy Chief Vaughn attending Leadership in Supervision: Creating Environments for Professional Growth, in Ferguson in February
- Battalion Chief Pharr attending Fire Officer IV, in Blue Springs (Central Jackson FPD) in February.
- February Department Training - in development
- Participating in Rope Rescue Core, I, II in Osage Beach in January and February
- LAESA training
 - Discrimination and Harassment Feb 18, 20,21
 - Hazmat Victim Tx March 10,11,13
 - Next meeting Feb 11 @ LOFPD
 - Fire Instructor II March/April (Dates TBA)

FIRE CODE OFFICIAL REPORT:

2024 Year End Review: Listed below is a summary and snapshot of the reports and a comparison between 2023 and 2024:

Permits (all types): In 2023 we issued 355 permits compared to 401 permits in 2024.

Dock Permits: We issued 53 more dock permits in 2024 than 2023 including commercial dock permits.

Inspections Conducted: The number of inspections for each year is approximate as they do not include lodging inspections: In 2023 we conducted 386 inspections compared to 494 inspections in 2024. The most notable increase in inspection numbers was in the dock inspection category with 138 dock inspections conducted in 2023 compared to 241 dock inspections in 2024.

Total Permit Fees Collected in 2024: \$89,701.85

2025 is going to be a very busy but fruitful year for the Codes Division and the Department as a whole. We have some big projects on deck for 2025 that I will be updating you all on in the coming months. So far, we are still on schedule for the adoption of the new 2024 ICC Code Edition and the 2023 NEC to take effect July 1st.

BOARD MEMBER REPORT:

- None

UNION REPRESENTATIVE:

- No Report

OLD BUSINESS:

- None

NEW BUSINESS:

- None

MISCELLANEOUS HEARINGS:

- None

The motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Kempf and seconded by Director Bayless at 4:08PM. Roll call vote: Kempf - aye; Faulconer- aye; Bayless - aye.

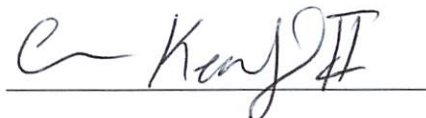
Reconvene at 6:14 p.m.

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

ADJOURN: With no further business to come before the Board, a motion was made by Director Kempf and seconded by Director Faulconer to adjourn. The meeting adjourned at 6:14 p.m. **Roll call vote: Kempf -aye; Faulconer-aye; Bayless-aye.**

Minutes approved on:

2-20-25



Charlie Kempf, Board President


Michelle Kauten, Board Secretary