

**Lake Ozark Fire District
Public Meeting Minutes
The Last Regular Meeting of the Outgoing Board of Directors
Date 04/10/2024**

The Lake Ozark Fire Protection District met in special session for the outgoing Board on Wednesday April 10, 2024. The meeting was called to order at 3:29pm by Director Kempf and the pledge of allegiance was said.

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer
 Director Ed Dobson – absent
 Fire Chief/Marc Carr
 Deputy Chief-Operations/Brandon Roberts
 Deputy Chief-EMS/ Matt Hegel
 Building Inspector/ Charles Misenheimer
 Building Inspector / Adam Rohwer
 Attorney/Michael Schmid
 Secretary/Michelle Kauten
 Finance Control Officer/Amy Heier
 BC Vaughn
 Captain Hutzler
 FF Quick
 FF J. Martin
 FF Kane
 FF Watkins
 FF Phillips
 FF Allison

Public Attendees: David Brown, Mike Bayless, Jill Bayless, Joe Roeger, Terri Roeger, Melissa Phillips

MINUTES March 15 and 28, 2024: A motion to approve the minutes from meetings held on March 15 and 28, 2024, was made by Director Faulconer and seconded by Director Kempf, motion passed and carried.

DECLARATION OF ELECTION RESULTS

- **Sales Tax Resolution:** Both the ambulance and fire tax initiatives passed. Board members signed the resolutions. Director Kempf thanked everyone for their help and time spent making this happen.
- **Board Director Election Results:** Michael Bayless won the election for Board Director. Both Director Kempf and Director Faulconer recognized and extended many thanks to Ed Dobson for all his years of service to the District.

The motion to close this meeting and move into Executive Session as allowed by State Statute was made by Director Kempf and seconded by Director Faulconer at 3:34pm. Roll call vote: Kempf - aye; Faulconer- aye; Dobson - absent.

Reconvene at 3:46pm

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

ADJOURNMENT OF OUTGOING BOARD: With no further business to come before the Board, a motion was made by Director Kempf and seconded by Director Faulconer to adjourn. The meeting adjourned at 3:47pm. Roll call vote: **Kempf -aye; Dobson-absent; Faulconer-aye.**

Minutes approved on:

4-25-2024



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

Lake Ozark Fire District
Public Meeting Minutes
The First Regular Meeting of the Incoming Board of Directors
Date 04/10/2024

The Lake Ozark Fire Protection District met in special session for the incoming Board on Wednesday April 10, 2024. The meeting was called to order at 3:47pm by Director Kempf.

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer
 Director Mike Bayless
 Fire Chief/Marc Carr
 Deputy Chief-Operations/Brandon Roberts
 Deputy Chief-EMS/ Matt Hegel
 Building Inspector/ Charles Misenheimer
 Building Inspector / Adam Rohwer
 Attorney/Michael Schmid
 Secretary/Michelle Kauten
 Finance Control Officer/Amy Heier
 BC Vaughn
 Captain Hutzler
 FF Quick
 FF J. Martin
 FF Kane
 FF Watkins
 FF Phillips
 FF Allison

Public Attendees: David Brown, Jill Bayless, Joe Roeger, Terri Roeger, Melissa Phillips,

Oath of Office for Director-Elect - Board Secretary Michelle Kauten administered the oath of office to Mike Bayless.

Election of Board Chairman –

- **A motion was made to assign the position of Board Chairman to Director Kempf by Director Faulconer, seconded by Director Bayless, motion passed and carried.**
- **A motion was made by Director Faulkner to continue with Michelle Kauten as Board Secretary, DC Roberts as Custodian of Records, Amy Heier as budget officer, and Director Faulconer as the designated Board Treasurer, seconded by Director Kempf, motion passed and carried.**

NEW BUSINESS:

- Station 1 Mold New Update – Chief Carr informed the Board that a 2nd opinion conducted by ServePro determined no more demolition or remediation is necessary. Air quality is deemed good. The Board all agreed and would prefer to get a 3rd opinion. Chief Carr will work to find another company to perform another test.

The motion to close this meeting and move into Executive Session as allowed by State Statute was made by Director Kempf and seconded by Director Faulconer at 3:58pm. Roll call vote: Kempf - aye; Faulconer- aye; Bayless - aye.

Reconvene at 4:30pm

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

Director Faulconer made a motion to act in the best interest of both the District and use of tax payer funds to continue on retaining Attorney Jill Leka as legal counsel for the Board of Directors in the ongoing disciplinary case, seconded by Director Kempf. Roll call vote: Kempf -aye; Faulconer-aye; Bayless-nay.

ADJOURN: With no further business to come before the Board, a motion was made by Direct Kempf and seconded by Director Faulconer to adjourn. The meeting adjourned at 4:32pm. **Roll call vote: Kempf -aye; Faulconer-aye; Bayless-aye.**

Minutes approved on:

4-25-2024



Charlie Kempf, Board President



Michelle Kauten, Board Secretary

Lake Ozark Fire District
Public Meeting Minutes
Date 04/25/2024

The Lake Ozark Fire Protection District met in regular session on Thursday April 25, 2024. The meeting was called to order at 3:26pm by Director Kempf and the pledge of allegiance was said.

Present: Chairman, Charlie Kempf
 Director/Treasurer/ Paul Faulconer
 Director Mike Bayless
 Fire Chief/Marc Carr
 Deputy Chief-Operations/Brandon Roberts
 Deputy Chief-EMS/ Matt Hegel
 Building Inspector/ Charles Misenheimer
 Attorney/Michael Schmid
 Secretary/Michelle Kauten
 Finance Control Officer/Amy Heier
 BC Vaughn
 Captain Freese
 FF Brickey
 FF Bresnahan
 FF Quick
 FF Garber
 FF Harris
 FF Shawn Merrill
 FF Allison
 FF Morris
 FF Smith

Public Attendees: Jim Weiss, Bernie Tebau, Cory Ellis

PUBLIC COMMENT:

- None

MINUTES April 10, 2024: A motion to approve the minutes from meetings held on April 10, 2024, was made by Director Bayless and seconded by Director Kempf, motion passed and carried.

FINANCE CONTROL OFFICER REPORT:

- The April Financial Reports were presented to the Board.
- Attorney Schmid, first quarter is in the books, reviewed status of the District and reserves available with the BOD. Based on monthly expenses on average we have 5 months of reserves available.

BILLING: A motion to approve the billing was made by Director Faulconer and seconded by Director Bayless, motion passed and carried.

FIRE CHIEF REPORT:

- Approve bid from Anthem for healthcare renewal. Jim Weiss spoke on how he worked to get the rates lowered with his Blue-Chip Consortium brokerage business and how much he appreciates the opportunity to provide a service to the district. The Benefits and Retirement committee made a recommendation to approve the renewal of the current Anthem plan with a 3.03% increase. **A motion to approve the renewal of our current Anthem plan at a +3.03% was made by Director Kempf, seconded by Director Bayless, motion passed and carried.** *(Jim Weiss exited the meeting.)*
- Month was significantly impacted with sales tax passage, related DOR submissions in a timely manner, and foam mitigation incident.
- Prepping for Magic Dragon Car Show
- Great job by all shifts for multiple station tours this month.
- Great job by A-shift for participation in the Spruce up the strip event-awesome community interaction.
- Labor management discussed changes to WOC process.
- Promotional process still on hold until the above can be worked out.
- Meeting requested by Union leadership with administration on 4/11 requesting update and intentions with remaining foam.
- Ruptured supply line from what should have been a clean water supply apparatus, ruptured, creating the incident that encompassed 4/11-4/12 and is still in progress with regards to testing and final disposal—E-Enviro personnel present for full sit-rep to the BOD. Bernie Tebau and Cory Ellis from E-Enviro debriefed the Board on where we are currently in the process of disposing of the foam and clean-up. Director Bayless asked questions to Chief Carr about the incident. *(Bernie Tebau and Cory Ellis exited the meeting.)*
- Update on House 1 Mold Remediation-3rd comparison air sample scheduled for May 2 (soonest available)
- 10% Deposit and signed sales agreement for both Precision Engines has been received. Final payment and units to be picked up within first 14 days of July.
- Next Meeting scheduled for Thursday May 23rd @ 3:30PM.

DEPUTY CHIEF-OPERATIONS REPORT:

- **Lexipol:** A policy regarding the F500 Encapsulate Agent has been released. At this point, no issues have been brought to my attention. Captain Freese installed new Safe Haven for Newborn signs at our staffed stations. The Missouri State Flag is now being flown with the US flag at all LOFPD facilities.
- **Training:** Fire Engineering has been utilized this month for Active Shooter training, and an Officer Development course taught by Chief Hovelman (Florissant Valley) has been assigned to all of our officers. For April, LAESA Training focused on Active Shooter response and had great feedback from our members who attended. Chief Odenwald at Sunrise has agreed to allow us to utilize their training grounds while we await the results from the soil sample at Station 4 from the AFFF cleanup.
- **Probationary Firefighters:** Justin Watkins has progressed exceptionally and has been signed off to operate our Engines. C-Shift deserves kudos for assisting Firefighter Watkins in achieving this goal.
- **Request for Record:** We handled several requests for records this month and feel that all requested documents under the Sunshine Law have been satisfied and handled professionally.

- **SAFER Grant:** At our planning meeting, we discussed applying for this grant to assist us in hiring new team members. After a conversation with FCO and the Fire Chief, we are currently budgeted for five positions, and the SAFER grant is not needed at this time.
- **Station Supply Ordering (work in progress-standard practice):** As of writing this report, we are determining whether Smith Paper Co. can assist us with our station supply needs.
- **Hot Summer Nights:** The other Chiefs and I met with the organizers of these events to discuss an IAP.

DEPUTY CHIEF-EMS REPORT:

- Repaired M-22 power inverter shortly after putting back in service. Had buildup of dirt in cooling system causing it to overheat and cease functioning.
- After a series of issues with MSHP reporting system issues, we have finally received the crash report from January. Still having difficulty finding a body shop closer than Columbia that can fit M23.
- Ventilator protocols are on their final revision after requests for wording clarification from Dr. Shen.
- Corrected ambulance truck checks with acceptable stock levels are in PS Trax.
- Medicare Ground Ambulance Data Collection is well under way. Submission should be finalized well before the 5/31/24 deadline.
- Worked with several members to gather their EMS CEUs and assisted in their EMS license renewals, both state and national registry.
- Worked with Zoll medical to get training videos for the ventilators. Created a CEU eligible training course on Fire Engineering training platform and assigned to the members.
- New vending machine system is running at full capacity.
- Reviewed several new potential protocols and cost/ benefit for new medications/ change in form of current medications to provide better, more efficient, and less wasteful medical care to the community.
- Worked with ESO to fully resolve the time off bank calculation issues within ESO scheduling.
- Due to changes to our ESO Patient Care Reporting system caused by NEMESIS updates in MO, I reconfigured several sections of our reports to satisfy the new reporting requirements.
- Worked with Handtevy to completely reconfigure our App into their new version.
- Repaired the gate post on the fence on the east side of station 4. This brought both gates on station 4 to normal function.

FIRE CODE OFFICIAL REPORT:

- **Burn conditions/permits signs:** Were ordered, have been picked up, and are installed in all three previous locations. Location 1 is on Bagnell Dam Blvd. in the roadside park. Location 2 is on the right-hand side of HH heading west across from Blue Heron Hill. Location 3 is on the North Shore in the round-a-bout by Ozark Popcorn.
- **Training:** I am attending some Fire Investigation training in Jeff City on Tuesday and Wednesday this week in order to earn some CEU's for Fire Investigator.
- **Records Retention:** We have started formulating a plan to reduce the amount of archived permit files, specification manuals, and building plans currently stored at Station 2 and Station 1. Michelle has been working with Fire Programs to be able to upload PDF files and scan permit files for uploading to Fire Programs.
- **Dock Permits to Date:** 90
- **Building Permits to Date:** 37
- **Fireworks Permits to Date:** 2

BOARD MEMBER REPORT:

- None

UNION REPRESENTATIVE:

- Interim Union Rep Ryan Quick reported that the nomination for a new shop steward should be announced next month.
- Request to speak in closed session.

OLD BUSINESS:

- Russell Bresnahan, Managing Member of Royal Property Maintenance, LLC, discussed matters that pertain to the Mold Remediation Projects. Bresnahan requested to know timeline status for work to resume, a copy of the test results from the other company, and timeline when his final invoices will be paid in full. Director Faulconer said we need full accounting records first before we can pay the invoices. Bresnahan expressed his findings with the State on what payroll forms are required. Attorney Schmid to look further into this.

NEW BUSINESS:

- Director Kempf opened bids received for 2 Electric Super Vac Fans. Sentinal Emergency Solutions = \$9610.00, Feld Fire = \$10,620.24, Cashion Fire Equipment \$9,429.76, Kenco Fire Equipment \$ 9,838.00, and Banner Fire Equipment = \$9,558.00 Chief Carr suggested to table this until after we figure out the mitigation costs on the AFFF foam issue. Director Faulconer agreed to table this topic.
- Pressing need for a new mower and place the 2 OOS mowers on gov deals Chief Carr suggests picking up a \$3400 mower at Home Depot to shuttle from station to station to mow. **A motion was made granting permission to purchase a mower and put the old out of service mowers on gov deals by Director Kempf, seconded by Director Bayless, motion passed and carried.**

MISCELLANEOUS HEARINGS:

- None

The motion to close this meeting and move into Executive Session as allowed by State Statute; was made by Director Faulconer and seconded by Director Bayless at 4:45pm. Roll call vote: Kempf - aye; Faulconer- aye; Bayless - aye.

Reconvene at 6:54pm

The Board came back into regular session and announced the following were discussed in the Executive Session: legal and personnel matters.

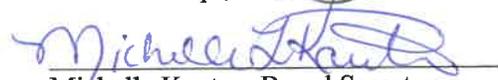
ADJOURN: With no further business to come before the Board, a motion was made by Director Kempf and seconded by Director Faulconer to adjourn. The meeting adjourned at 6:54pm. **Roll call vote: Kempf -aye; Faulconer-aye; Bayless-aye.**

Minutes approved on:

5-23-24



Charlie Kempf, Board President



Michelle Kauten, Board Secretary